



## **Rehabilitation and Employment for Developing Independence (REDI) Enterprises Society Endowment Grant**

### **Purpose:**

To fund proposals which meet one or more of the following objectives:

- a. promote the inclusion of people with disabilities in the community; or
- b. create opportunities for people with disabilities in the community; or
- c. create a better understanding in the community of the needs of people with disabilities.

### **Background:**

The Board of REDI Enterprises Society has created an endowment fund which is being held and administered by the Community Foundation of Medicine Hat and South Eastern Alberta. The initial capital endowment is \$100,000. This endowment will grow over time. The capital will not be spent, and the interest will be used to fund annual grants to meet the objectives of REDI Enterprises Society.

Funding for this endowment was through the generosity of the Estate of George Staffin and the investment of proceeds from the sale of equipment from the sheltered workshop.

### **Amount of Grant:**

The amount of funds available will be based on the income generated from the Endowment Fund.

### **Who May Apply?**

Individuals, groups of individuals, or non-profit organizations with proposals for projects in Medicine Hat and District.

### **What types of projects will be considered?**

Grant can fund programs, service delivery, education and research, with some types of capital projects being considered as well. New ideas or proposals are particularly encouraged.

### **What type of projects will not be considered at this time?**

Grants will not be considered at this time for capital items for which funding is otherwise available; for normal operating expenses (i.e. top-up salary of an Executive Director); or for capital items such as photocopies and computers for organizations.

### **Who will evaluate the Grants?**

The Board of the REDI Enterprises Society will, each year, appoint an Ad Hoc Committee consisting of Board Members together with at least one Employee of the Society and such other person as the Board shall determine, to consider Grant proposals and recommend projects to the Board for funding.

### **How do you apply for a Grant?**

The first step is to simply submit a brief (one or two) page letter, setting out the proposal and describing how it will meet the stated purposes of the Grant. The proposal may be in point form and should include a proposed budget.

### **What Criteria will be considered in evaluating a proposal?**

The most important criteria will be how the proposal meets the stated purposes of the objectives for this Grant.

Some of the Criteria that will be considered, particularly at the second level of review, will include:

- Does the project contribute to creating an environment which makes it easier for people with disabilities to participate?
- Are people engaging in meaningful activities or valued social roles?
- Are people with disabilities together with people without disabilities?
- How does this compare to what we would see in society?
- Does this project duplicate something already in place? If so, what contribution will this proposal make?
- Is ongoing support required, or is it a one-time only Grant?
- Are people with disabilities involved in the planning of the project?
- Are there matching funds available for this project?
- If the project cost is more than the Grant, what proposals do you have for funding the balance;
  - Are these operating or program dollars?
- Is criteria proposed for evaluating the program?

Not all of the above criteria need to be met. This is not an exhaustive list of the criteria that may be considered.

There is a requirement for a Final Report. Non-compliance will prevent eligibility for further grant funding.

### **The task of the Ad Hoc Committee:**

- Review proposals and recommend one or more proposals to the Board for funding.
- After the recommendation for the Grant has been made to the Board, to review the criteria for the Grant making and the mandate of the Ad Hoc Committee for the following year and make recommendations for any required changes for the following year.
- After recommending, and not later than the third year of Grant making, evaluate the impact of prior Grants and report to the Board.

*Note:* The Committee, in any given year, may recommend that no proposal should be funded, or a proposal will be partially funded; the funds available for that year would then be carried forward to the following year.

**Deadline for Proposals:** September 30<sup>th</sup> of each year.

Submit Completed Proposals to:

### **REDI Enterprises Society**

Board of Directors  
REDI Endowment Grant Committee  
860 Allowance Avenue SE  
Medicine Hat, AB T1A 7S6



## REDI Endowment Fund Grant Application

SECTION 1: PROFILE (Individual, Group, or Organization)					
<b>Name</b>					
<b>Mailing Address</b>	Address:				
	City:		Province:		Postal Code:
<b>Contact Person Name</b>					
<b>Title</b>					
<b>Email</b>					
<b>Telephone</b>					
<b>Website</b>					
<b>If Applicable, Organization Purpose</b> Please provide your mission statement and vision), as applicable. (max 100 words)					

SECTION 2: PROJECT			
<b>Project Title</b>			
<b>Concise Description:</b> Use plain language to describe your initiative in one concise sentence; that provides an immediate and clear understanding of the work you want to do (max. 40 words).			
<b>Initiative Start Date</b>		<b>Initiative End Date</b>	
<b>Amount Requested from the REDI Endowment Grant</b>	\$	<b>Total Project Expenses</b>	\$

### SECTION 3: OBJECTIVES

Please describe how your project will meet one or more of the following objectives:

- Promote the inclusion of people with disabilities in the community.
- Create opportunities for people with disabilities in the community.
- Create a better understanding in the community of the needs of people with disabilities:



## SECTION 4: PROJECT DETAILS

Describe the steps you will take to implement your plan of action:

What other organizations and community groups would work with you on this project and how?



What will happen to this project if you only receive partial funding from the REDI Endowment Fund?  
(max 50 words)

Empty response box for the question: "What will happen to this project if you only receive partial funding from the REDI Endowment Fund?"

If you are a successful grant recipient, please list how you will publicly acknowledge REDI Enterprises Society's Endowment grant financial contribution to your project and its impact?

Empty response box for the question: "If you are a successful grant recipient, please list how you will publicly acknowledge REDI Enterprises Society's Endowment grant financial contribution to your project and its impact?"

**SECTION 5: BUDGET**

**PROJECT REVENUE**

<b>Source of Revenue</b>					
REDI Endowment Fund Grant		\$			
Other Funders (Specify)					
		\$			
		\$			
		\$			
		\$			
<b>Total Project Revenue</b>	<b>\$</b>	<b>+</b>	<b>\$</b>	<b>=</b>	<b>\$</b>

**PROJECT EXPENDITURES – Please describe.**

<b>Items</b>	<b>Cost</b>
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>Total Project Expenditures</b>	<b>\$</b>

**SECTION 6: ACKNOWLEDGEMENT/AUTHORIZATION**

If a grant is obtained, I agree to acknowledge REDI Enterprises Society and provide a final report by the due date outlined. The application, with attachments can be submitted to [takeflight@redi.ca](mailto:takeflight@redi.ca) or mail to: REDI Enterprises Society, Endowment Fund Committee, 860 Allowance Avenue SE, Medicine Hat, AB T1A 7S6.

<b>Name:</b>	
<b>Title:</b>	
<b>Signature:</b>	
<b>Date:</b>	