



## Job Posting Community Service Worker **BIRS**

Competition#: 20190205  
Wage: \$17.33 per hour

Brain Injury Rerearning Services (BIRS) is presently seeking a motivated, career minded Community Service Worker (CSW). BIRS supports individuals and their families affected by brain injuries. Since 1992, we have customized our support for each individual with their physical and cognitive skills. We promote independence, self-esteem, self-awareness and social interaction. We are looking for a new team member to join our growing team.

### **Responsibilities and Duties**

- Assess client's relevant skill strengths and development needs;
- Providing personal, community-based services support to persons with brain injuries;
- Liaison with other social service agencies and health care providers involved with the clients; and
- Maintain program statistics for purposes of evaluation and research.

### **Skills**

- Proficient in the English language;
- Effective communication, oral and written;
- Decision-making, problem solving and critical thinking;
- Job task planning and organizing;
- Significant use of memory;
- Continuous learning and development;
- Computer use, including Microsoft Office (Word, Excel, Outlook) and utilize ShareVision software;

### **Qualifications**

- Valid Class 5 Driver's Licence;
- Clean and current Driver's Abstract;
- Valid First Aid Level C;
- Current, clean Criminal Record Check with Vulnerable Sector Check;
- Minimum of 1 year brain injury experience; and
- Diploma/Degree in Social Work, Human Services or Disability Services.

### **Benefits**

Medical Benefits, Disability Benefits, Life Insurance Benefits, RRSP Benefits, Vision Care Benefits

If you are interested in this position please e-mail your resume and cover letter quoting "BIRS Community Service Worker" to [hadmin@redi.ca](mailto:hadmin@redi.ca).

***This competition will remain open until February 28, 2019***



## Job Posting Disability Service Worker **REDI/lives**

Competition#: 20190125

REDI Enterprises is presently seeking permanent, full time, part time, or casual, conscientious and career-minded Disability Service Worker's (DSW's) in our REDIlives Division. The DSW's are responsible for supporting individuals with cognitive and/or physical challenges in a community-based independent living environment. They will provide opportunities for choice, self advocacy, and participation in matters relating to the client's home. DSW's are responsible for maintaining and promoting the well-being, uniqueness and independence of each client so that they can achieve their outcomes and goals. This may include but is not limited to providing physical care, menu planning and meal preparation, medication administration, day-to-day house management and documentation.

The DSW's support the clients by promoting their involvement with family, friends, advocates and other stakeholders. The DSW also encourages the clients to develop individual skills, talents and abilities while maintaining their health and safety requirements.

### **Skills**

- Proficient use of English language, both written and verbal
- Ability to work well as a team and independently with little supervision
- Work well in an environment with potential for aggression
- Proven ability to organize, evaluate, communicate and present information, both verbally and written
- Knowledgeable regarding supporting individuals with complex support needs
- High degree of resourcefulness, flexibility, and adaptability
- Good organizational, time management and prioritizing skills
- Demonstrated commitment to ongoing professional education
- Excellent interpersonal skills
- Ability to monitor financial accountabilities
- Physically able to perform all assigned tasks
- Ability to perform all duties in accordance with related legislation and standards

### **Qualifications**

- Post-secondary education in an associated field preferred
- One-year minimum experience working with individuals with complex behavioural needs and one-year minimum training or experience working with individuals cognitive and/or physical challenges in a community residential setting, or an equivalent combination of education, training and experience
- Valid First Aid and CPR Level C required
- Valid Class 5 Drivers License required
- Intermediate knowledge of Microsoft Office (Word, Excel, Outlook, Power Point) preferred
- Previous community related experience a definite asset
- Clean Criminal Record Check with Vulnerable Sector Check required (completed within the last 6 months)
- Intervention Check required (completed within the last 6 months)
- Proof of insurance with \$2 million liability

*Note: Some equivalency of experience and/or education may be accepted. In order to be eligible for this position, you must be legally entitled to work in Canada.*

We thank all applicants for their interest, however only those candidates selected for interviews will be contacted.

If you are interested in this position/rotation please e-mail your resume and cover letter quoting "REDI/lives Disability Service Worker" along with the rotation of interest to [hadmin@redi.ca](mailto:hadmin@redi.ca)

***This competition will remain open February 28, 2019***



## Job Posting Production Worker I



Competition#: 20190104  
Wage: \$15.00 Hourly

The REDI Recycles Bottle Depot is now interviewing for new Production Workers in our Recycling Centre! Our teammates navigate a physically active, fast-paced production environment each day, and we are looking for the next additions to our team. If you are applying to this post, you see yourself as someone who chooses to have a positive attitude, someone who likes to work in a team environment, and can take direction when needed. You have a reputation for taking initiative on tasks, maturely navigating conflict with others, and you are flexible in being able to move about various roles within a team. You are comfortable being on your feet for your workday, every day, and are known for doing what needs to be done to get the job done. You also carry a sense of helping others, as our work is critical in contributing to the care of the many clients that REDI Enterprises provides to the community.

At REDI, we pride ourselves in our choosing a positive attitude every day, and of being supportive and respectful of each other, and our workplace. If you are selected to join our team, you will enter a work environment where your ideas and concerns will be heard and discussed. We work together with our employees to find solutions that deliver success to our workers, and the Agency alike. The REDI Bottle Depot is COR safety certified and thus proudly carries one of the strongest safety programs in the Recycling industry - and we do so while classed as one of the highest-volume Depots in Alberta. In addition to your wage, you will receive (after your probationary period) a benefits package that exceeds recycling industry standards, and you will work with a leadership team that will hold you and your team to account, while still being supportive of your personal needs.

Depending on the candidates hired, we may offer full and/or part-time positions, or term-positions as needed. Weekend shifts will be required. You will be requested to supply a Criminal Record Check at the time of offer. Preference will be given to candidates carrying Class 5 Driver's License, Alberta Forklift Operator Safety Certification, and/or First Aid Level C with CPR.

The successful candidate will be responsible for the receipt and processing of recycling beverage containers, duties include:

- Follows safety regulations and guidelines
- Interacting with customers
- Counting/Sorting containers
- Recording results on Point of Return software
- Work performed adheres to all organizational standards

This is a labour intensive position requiring individuals to perform repetitive tasks and stand for long periods of time.

### Skills

- Proficient in English
- Strong interpersonal and communication skills
- Experience with computers, an asset
- Respect for others

### Qualifications

- High School Diploma, preferred
- Current, Clean Criminal Record Check required

**We thank all applicants for their interest, however only those candidates selected for interviews will be contacted.**

If you are interested in this position please e-mail your resume and cover letter quoting: "**Production Worker Position**" to [hadmin@redi.ca](mailto:hadmin@redi.ca)

***This competition will remain open until February 28, 2019.***



## Job Posting Service Supervisor **REDIlives**

Competition#: 20181211

REDI Enterprises is presently seeking a permanent, full time, conscientious and career-minded Service Supervisor in our REDIlives Division. The Service Supervisor will be responsible for providing supervision and support to staff in the delivery of day to day support for individuals with complex behavioural needs, cognitive and physical challenges in a service model that encourages independent living and person centred service delivery. A key responsibility will be to develop and promote a team based approach to delivery of person centred services, thereby ensuring that clients achieve their outcomes and goals. The Service Supervisor will be required to work closely with their Program Manager and other colleagues to assist in the development, implementation and maintenance of new policies, procedures and initiatives. In collaboration with other Service Supervisors and the Division Scheduling Coordinator, the Service Supervisor must ensure that there is appropriate staffing. Other duties will be assigned as necessary.

### **Skills**

- Strong verbal and written communication skills
- Ability to work well as a team and independently with little supervision
- Demonstrated knowledge of community resources
- Ability to interpret and effectively manage multiple and competing priorities and deadlines
- Knowledgeable regarding complex support needs
- High degree of resourcefulness, flexibility, and adaptability
- High level of critical and logical thinking, analysis, reasoning to identify underlying issues in service delivery
- Strong ethics, along with a commitment to staff and client privacy
- Demonstrated commitment to ongoing professional education
- Ability to monitor financial accountabilities
- Proven critical thinking and decision making skills
- Ability to perform all duties in accordance with related legislation
- Ability to work lead groups under minimal supervision

### **Qualifications**

- Post-secondary Education in an associated field preferred
- 3-5 Years in a Leadership Position
- One-year minimum experience working with individuals with complex behavioural needs and one-year minimum training or experience working with individuals cognitive and/or physical challenges in a community residential setting, or an equivalent combination of education, training and experience
- First Aid and CPR Level C Certification required
- Valid Class 5 Drivers License required
- Clean Driver's Abstract required
- Proof of Insurance with \$2 million liability required
- Intermediate knowledge of Microsoft Office (Word, Excel, Outlook, Power Point)
- Previous community related experience a definite asset

*Note: Some equivalency of experience and/or education may be accepted.*

If you are interested in this position please e-mail your resume and cover letter quoting "Service Supervisor" to [hadmin@redi.ca](mailto:hadmin@redi.ca)

***This competition will remain open until filled.***